

Paige Shivers

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OBJECTIVE

Dedicated to sharing happiness and inspiration for growth and learning. A love of learning has provided myself with personal growth and interconnectedness, allowing me to help others help themselves.

SKILLS

- Proficient with Google Drive suite, as well as Microsoft Office
- Excellent written and verbal communication skills, including editing, proofreading, and transcribing
- Empathic listener and persuasive speaker
- Strong problem-solving and analytical skills
- Proven adaptability and inclusivity to differing cultural and business environments
- Enjoy working as a team member as well as independently

EDUCATION

Academy of the Arts University FEB 2021 - MAY 2024
Bachelor's of Fine Arts in Art Education

- Studies in various artmaking techniques with an intention on being able to pass the knowledge on to future students
- Studies in art education history, development, theories, practices, and advocacy

Community College of the Air Force MAY 2017 – FEB 2019
Associate of Applied Science in Meteorology

- Study of the atmosphere, focusing on the weather and how to forecast it. Areas of study include the climate, the physics of the atmosphere, and chemistry.

Roane State Community College, Oak Ridge, TN AUG 2004 – MAY 2005
Certificate of Somatic Therapy

- A certificate program to prepare students for entry level careers in the growing field of massage, bodywork, and somatic therapies. The focus of this program is Swedish Massage and Neuromuscular Therapy with an overview of the many other modalities practiced by Licensed Massage Therapists.

University of the Cumberlands, Williamsburg, KY AUG 2002 – MAY 2004
Bachelors of Social Work

- Major: Social Work - insight into the unique issues facing children and adults, equips with an understanding of how to help resolve those issues and guide clients toward better choices, better situations, and a better life overall.
- Minor: Psychology

AUG 2000 – AUG 2002

- ## EXPERIENCE

2013 - Present

- SEP 2023 - Present

- SEP 2024 - MAY 2025

- MAR 2017-MAR 2021

- NOV 2015 - MAR 2017

- MAY 2016 – JUL 2016

- SEP 2015 – OCT 2015

- JAN 2015 - MAR 2015

- SEP 2013 - AUG 2014

- MAY 2014 - AUG 2014

- OCT 2011 - May 2013

SEP 2001 - AUG 2002

- Research, manage phone, billing, filing, errands, document construction, editing, proofreading, transcribing depositions, processing evidence
- Joe Nugent: 515-554-7447

Gardener • Hilltop Gardens • Lorimor, IA Spring of 2013

- Transplanted seedlings to pots in arrangements for wholesale.

Cashier • Buttermilk Donut Café • Jacksboro, TN Summer of 2012

- Ran cash register, took orders and filled orders, cleaned up shop.

Cashier, Stock, Customer Service • Pamida • Winterset, IA JUN 2010 – MAR 2011
OCT 2011

- Cash register, unloaded supply truck, stocked the floor and provided great customer service.

Stock, Janitor • Lee's Food Mart • La Follette, TN JUN 2011 - OCT 2011

- Stock food products, cleaned store, checked gas tanks, ran deposit with cashier at closing.

Cashier • Save-A-Lot • La Follette, TN APR 2011 – JUN 2011

- Cashier at grocery store.

Cashier/Worker • Ellwanger's Expressions • Winterset, IA JUN 2010 - DEC 2010

- Ran cashier, maintained store stock and cleanliness, sanded and stained cabinets.

Warehouse Laborer • DeRoyal • La Follette, TN JAN 2010 - MAR 2010

- Stocked medical tray orders, counting.

Clerk, Janitor • Castleton's Fitness • La Follette, TN MAR 2010 - MAY 2010

- Managed money and contracts, cleaned exercise equipment.

Social Worker • Florence Crittenton • Knoxville, TN JAN 2008 - JAN 2009

- Managed cases in contract with the Department of Human Services.

LEADERSHIP

Over 1,000 hours in volunteering as a whitewater rafting guide for Travis AFB Outdoor Recreation.

REFERENCES

Available upon request.